

INTRODUCTION TO CONFLUENCE VIDEO SCRIPT

INTRODUCTION

Hello, and welcome to the CALLI Online Community!

In order to support your work before, during, and after meetings, we have developed the CALLI Online Community through *Confluence*, an online collaboration platform. This space is your “one-stop shop” for collaborating when we’re not in person: you can find logistical info, content or process resources, progress updates from teams, peer support, expert ideas, and more! This is *your* space. It will be curated to support you in all the ways you need. To begin, go to bit.ly/callcollaboration. It is important that you always login so you have full access to the Online Community content. Your login is the first part of your email before the “@” sign and the password is language (lower-case).

OVERVIEW

At the top right side, you’ll see your account menu, notifications, and the help menu.

ACCOUNT MENU

To better support cross-district collaboration, complete your profile to ensure people can connect with you in the Online Community. Click on the picture graphic to access the pull down menu. Then, click on profile. Click on edit profile to edit your information. Set up your profile including your district and role. Click on profile again, and then click on picture to upload a picture of yourself!

CALLI HOMEPAGE

Now, let’s get acquainted with the content on the CALLI Online Community homepage. In the menu on the top of the homepage, you’ll find links to different collaborations, information on events across all of CALLI, information on Opt-ins across CALLI, Resources including information for the leads, and a page “About” the CALLI Collaboration. You’ll also find our Collaboration Why and Values. To access your specific collaboration space, you can either click on one of the graphics below, or go to “Collaborations” at the top of the page.

SPECIFIC COLLABORATION SPACES

Within the CALLI Online Community are specific collaboration spaces. For example, here you see the HS Math Space. In the top menu, you’ll find links to different district’s pages where you can look at what they are working on and access resources they have created. Under the convenings tab, you’ll find more detailed information about each convening. In the opt-ins tab, you will be able to find information about opt ins specific to this collaboration. The resources and about us tabs are both coming soon! As you scroll down

you'll find additional content including a place to connect virtually with others, and our twitter feed.

DISTRICT PAGES

In your district space, you'll find Opt-In information for the districts in attendance, your workspace where your team will post your reflections and upload other work as you progress through the annual cycle of learning, and a space to connect cross-district virtually.

WORKSPACE TUTORIAL

To hold your team's reflection meeting work and notes, we ask that you utilize the workspace to help ensure mutual understanding of your team's work and build coherence. The table of contents on the left will remain the same on all the pages and help you easily navigate chronologically through your team's chunks of work. On the homepage, you'll find the context and guidelines for the reflection process prior to the convenings as well as an agenda for your team's reflection meeting.

Let's check out the Why page to see the format of each page. On each of the workspace pages, you'll find action steps for that portion of your meeting in a yellow box with tasks to complete in red. You will enter those notes in the comment box at the bottom of the page. Be sure you're signed in, or you won't see the comment box appear at all. Please use the formatting and attachment capabilities as needed to provide your team's complete work. Then click Save. You can always edit those comments if you need to add something later.